

5 November 1959

MEMORANDUM FOR: Chief, Analysis Division
Chief, Industrial Division
Chief, Services Division
Acting Chief, Materials Division
Chief, Current Support Staff
Chief, Project Review Staff

SUBJECT: Proposed Foreign Travel for the Period
1 January through 30 June 1960

1. It is requested that you submit to the undersigned by noon, 12 November 1959 a listing of all foreign travel contemplated for members of your component during the period 1 January through 30 June 1960.

2. Your listing should include all categories of foreign TDY trips which are now planned or can be anticipated (travel under area familiarization and survey programs, attendance at conferences, participation in joint studies, travel in support of specific intelligence activities, etc.). I have enclosed a copy of a form which indicates all the information which is needed. Please use this form in preparing your response.

3. This listing is for planning purposes only and will constitute neither a request nor a justification for foreign travel. Each trip will still have to be specifically requested and approved.

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Acting Chief, Economic Research Area

Enclosure: Estimated Foreign Travel,
1 January - 30 June 1960

Distribution

✓6 - D/A
✓1 - D/I
✓1 - D/S
✓1 - ACD/M
✓1 - St/CS